



Amendment 2
RFx 3180002091 / 3120002730

Archival Film and Video Digitization Services

October 3, 2023

Questions / Comments	Answers / Replies / Comments
1. Where does MPB intend for the production of services to take place?	MPB will ship materials to the vendor's location.
2. Does MPB require the contractor to pack assets and deliver them to the contractor facility for digitization	No.
3. What is the condition of assets?	Some of the 16mm motion picture films are slightly deteriorated. There is currently no evidence of any sticky shed syndrome in the video tape collection.
4. Upon project completion do assets return to the state of Mississippi?	Yes.
5. Are the assets barcoded or possess any other unique identifier?	All objects will have a unique MPB number on them listed as, for example, "MPB-4256".
6. Does MPB know estimated runtimes for video assets?	Most films and tapes will have designated run times listed. A few tapes may vary with an unknown final amount of time although these tapes will include the maximum length that they can be based on the tape length.
7. In the event that items need to be baked before digitization, does the contractor need to get approval?	No.
8. Are there any metadata collection requirements?	Required vendor delivery of metadata files with condition information, technical transfer history and shipping metadata.
9. Will MPB provide an inventory with the shipped assets?	Yes.
10. What are your specs for the HDCam tapes? 24, 25 or 30 frames per second - progressive scan?	<ul style="list-style-type: none"> a. 50 or 60 fields per second – interlaced b. Aspect: 1440×1080 pixels (upscaled to 1920×1080 pixels on playback) c. HDCAM has 4 channels of 48 kHz digital audio

11. What are the time constraints for the project?	4-5 months is acceptable
12. Regarding Section 4 Terms and Conditions, p. 4, 4.33, Please confirm electronic submission of Proposal through MAGIC is acceptable	Yes, it is acceptable. Per section 8.1A, Proposal must be submitted in writing or electronically via MAGIC.
13. Regarding Section 4 Terms and Conditions, p.8, 4.30. A, Does MPB acknowledge that it will continue to be responsible for any fees associated with storage of material during the Stop Work period?	MPB is responsible for any work provided up to the Stop Work Order. Payment for storage of material would continue unless the Stop Work Order stopped the storage of material as well, in which then, no payment would be made after that time.
14. Regarding Section 11 Contract Agreement, p.16, Please confirm that any negotiated terms resulting from exceptions submitted in an Offeror's bid response will be listed first in the Order of Precedence.	No exceptions will be allowed and the respondent must agree to the solicitation as published.
15. Regarding Section 4 Terms and Conditions, p. 4, 4.1, Please confirm that a mutually executable Change Order will be issued if actual quantities go over quantities listed in Exhibit B.	Actual quantities will not exceed those listed in Exhibit B.
16. Regarding Section 4 Terms and Conditions, p.10, 4.38, Would MPB please advise which provisions of Mississippi Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations will be applicable to a contract awarded as a result of this solicitation?	The Mississippi Public Procurement Review Board Office of Personal Service Contract Review has purview over this solicitation and contract award; therefore, all provisions listed in their Rules and Regulations are applicable.
17. Is this open to companies not in the state of Mississippi?	Yes.

<p>18. How many audio channels are expected to be captured for each format in the preservation master?</p>	<ul style="list-style-type: none"> a. ½" open reel (EIAJ & CV): one mono channel. b. 1": two mono channels (we did use a third track occasionally if there was a descriptive audio track on audio3). c. 2" quad: two mono channels (both audio & cue track). d. U-matic: two mono channels. e. Betamax: If normal channels only, 1 stereo pair. If hifi tracks exist, 4 mono channels. f. VHS: 4 mono channels to allow for both normal & hifi tracks. g. Betacam (all variations): 4 mono channels to allow for both linear & AFM tracks. h. 8mm: If normal channels only, 1 stereo pair. If PCM tracks exist, 4 mono channels. i. DV: If content is 48k sample rate, 1 stereo pair. If 32k sample rate content exists, 4 mono channels.
<p>19. Is outsourcing to a third party permissible?</p>	<p>For unique formats that the vendor is unable to digitize, outsourcing to a third party is acceptable if the third party follows archival standards and guidelines; however, MPB requires the vendor to disclose this information in their proposal.</p>
<p>20. Can you provide us with an average run time per video asset?</p>	<p>Most programs will run 30 minutes or 60 minutes. A 45-minute average may be used for calculations.</p>
<p>21. Can you provide us with a total film footage count?</p>	<p>We estimate the total 16mm film footage at 230,400 feet.</p>
<p>22. What is the desired bit rate for the access copy files?</p>	<p>192 kbps</p>
<p>23. Are the films known to be in good condition?</p>	<p>Some of the 16mm motion picture films are slightly deteriorated. There is currently no evidence of any sticky shed syndrome in the video tape collection. The soundtracks on acetate film stock are deteriorated to a level 2 on the IPI AD strip detection but are not in the fully hockey puck state.</p>
<p>24. The pricing form does not include line items for remediation or file delivery (including hard drives). Should we just include a cost average in the form, but</p>	<p>Yes.</p>

have a full breakdown of what that entails in our price proposal?	
25. Do Film Source Elements require film preparation for scanning, Leader, Cleaning, Core's, etc.?	Yes, all films are housed in original cans, on reels, without added leader and have not been cleaned nor cored. All will require some preparation.
26. Do Film sources contain audio or MOS?	The film elements are sometimes picture without sound, and sometimes just soundtrack. There are very few projection prints with picture and sound.
27. Are Video source content or reel lengths available?	Most programs will run 30 minutes or 60 minutes. A 45-minute average may be used for calculations. Film reels vary in length between 300ft and 1200ft. We estimate the total 16mm film footage at 230,400 feet.
28. Are Video sources in need of repair or baking services?	Condition assessments have not been done at an item-by-item level for the videotapes and thus, we do not currently know of any sticky shed syndrome and need for baking. However, given the age of the video, and the storage conditions for some years, there is a chance that some of the tapes will need baking.
29. Confirming all video will be digitized "same as source" including all formatting?	Yes.
30. Is the transportation costs and logistics for the source material and encode drives going to be handled and coordinated by MPB?	Yes.
31. Regarding Section 6: Proposal Format, A., ii. Can MPB clarify what type of line-item budget they are seeking in the Technical Proposal section?	A detailed line-item budget should separate costs into items such as administrative fees, project set-up, capture, output, and any additional services offered, such as web-accessible derivatives, etc. We do not recommend a specific budget format; however, the level of detail described is left up to the vendors.
32. Format of pricing a. We typically charge by duration in tiers for video and film formats, is this acceptable? b. In addition to a per-tape cost, we typically offer a menu of additional costs for remediation and non-	A detailed line-item budget should separate costs into items such as administrative fees, project set-up, capture, output, and any additional services offered, such as web-accessible derivatives, etc. We do not recommend a

<p>standard fees other than ingest such as imaging and media destruction.</p> <p>c. Format of pricing.</p> <p>d. We typically charge by duration in tiers for video and film formats, is this acceptable?</p>	<p>specific budget format; however, the level of detail described is left up to the vendors.</p>
<p>33. We currently have a renewed project with a state similar to the State of Mississippi and they had us price out the same per unit, regardless of Film Reel size. Would you like the same or do we need to base our prices on the sizes individually?</p>	<p>We estimate the total 16mm film footage at 230,400 feet. Vendors can price the project by the foot or as a flat rate per item. Additional information required should be included in the detailed line-item budget.</p>
<p>34. Section 6.5, Part A shall be amended to require the additional information in the Offeror's title page:</p>	<p>the age of the Offeror's business, and the Offeror's average number of employees.</p>
<p>35. The Archival Film and Video Digitization Service Proposal Pricing Form (Exhibit B) as been revised and is attached to this Amendment. The Revised Exhibit B should be included in your proposal submission.</p>	<p>Exhibit B-REVISED is attached.</p>
<p>36. Please confirm the Closing Date and Time.</p>	<p>Due to the quantity of questions received, MPB has decided that two additional business days should be given to all potential offerors; therefore, all responses must be submitted via MAGIC or physically received by <u>THURSDAY, OCTOBER 12, 2023 at 2:00 p.m. Central Time.</u></p>
	<p>End of Amendment 2</p>

ARCHIVAL FILM AND VIDEO DIGITIZATION SERVICES PROPOSAL PRICING FORM

RFP: 3180002091 / 3120002730

TOTAL PRE-DIGITIZATION PREPARATION, DIGITIZATION, DELIVERY SERVICES COSTS: \$ _____

ACKNOWLEDGEMENT OF AMENDMENTS: Offerors shall acknowledge the receipts of amendments by placing an "X" by each amendment number received:

Amendment No. 1 _____

Amendment No. 2 _____

Amendment No. 3 _____

Amendment No. 4 _____

Name of Company _____ Telephone _____

Address _____

City/State/Zip Code _____

Authorized Binding Signature _____

Title _____ Email Address _____

Date _____

We submit the above prices and agree to initiate services within _____ calendar days from receipt of notice to proceed. Unless notified to the contrary, this offer is good for a minimum of 60 days from the date of the initial proposal opening. In submitting the above, it is expressly agreed that, upon proper acceptance of any and all services by Mississippi Public Broadcasting, a contract shall hereby be created only after a written executed contract agreement is mailed or otherwise furnished to the successful offeror within the time of acceptance specified above without further action by either party. The contract shall not be assignable by the offeror in whole or part without the written consent of Mississippi Public Broadcasting.